

**ABEL UNDERGROUND COAL MINE
COMMUNITY CONSULTATIVE COMMITTEE**

Meeting: 11 March 2008

GENERAL BUSINESS

- AB repeats previous email advice (14/1/08) regarding appropriate “Housekeeping” ie to be pedantic, for good order and endorsement of reputation; I believe it would be judicious to comply with the DoP 2005 guidelines post future meetings.

“Minutes of Meetings

The Company is responsible for taking Minutes of the Committee’s meetings, which shall be distributed to all members. The Minutes shall record issues raised and actions to be undertaken, who is responsible for taking those actions and by when. If a member so requests, then the Minutes shall record that member’s dissenting views on any matter.

*The Company shall ensure that a copy of the Minutes is made available **on the Company’s website and in another public place agreed to by the Committee (eg the local Council offices or a public library)** within 28 days of each meeting. The Chairperson must endorse the Minutes prior to them being distributed or placed on the Company’s website.”*

- Action with regards 5/12/07 Minutes?

AB’s personal “meeting notes”. (emailed to CCC members 16/1/08)

P2 Section 9.1 para 1 line 4:Appendix D, E and F on CD which....

*P2 Section 9.2 para 2 line 1: that the company **has** not yet*

*P3 Section 9.2 para 1 line 1: Mr Morris asked Mr Alan Brown to send him **an email reminder with the reference details** and he would.....*

*P3 Section 9.2 para 4 line 1:out of the mine **lease** and*

*P3 Section 9.2 para 11 line 1:separate **Committee’s** or one.*

P3 Section 9.2 para 16 line 3:benefit of the school children.

*P4 Section 9.2 para 9 line 2:the next meeting **with a “Trust structure” proposal.***

- Outcome of points of Action highlighted at 5/12/07 Meeting – ie Business arising?
- Distribution of Agenda (+ papers) prior to meetings?